



PARKS, ARTS, RECREATION AND CULTURAL (PARC) COMMITTEE

Payson City is now accepting applications for those interested to serve on the Parks, Arts, Recreation, and Cultural (PARC) Committee. In 2016, 62% of the Payson City voters approved a 1/10 of 1% (0.1%) increase in the local sales and use tax as a means of enhancing funding for local recreational facilities and cultural organizations within Payson City.

The PARC Committee shall review all proposed projects and all mini grants and provide the City Council with recommendations on projects, needs, suggested funding areas, recommended grants, needed facilities, etc. The City Council will give heavy consideration to the recommendations and make the final determination in distributing the PARC funds.

Those interested can visit paysonutah.org or the city offices to obtain an application. Applications must be submitted to the Payson City Recorder no later than 6:00 p.m. on September 7, 2021.

For Office Use Only	
Date Received:	PAID AUG 24 2021 BY: <i>ajh</i> 3:30pm
Date Appointed: _____	Term ends: _____

PAYSON

UTAH

Payson City Boards, Committees and Commissions Citizen Application

Thank you for your willingness to serve the Payson community. Complete this form and attach a resume prior to submitting. If you wish, you may submit a cover letter explaining your interest in city service. Return the completed form to the City Recorder's Office, 439 West Utah Avenue, Payson, UT 84651 or electronically at kimh@payson.org.

Name:	Tara Makin
Address:	1107 S Main Street
City, State, Zip:	Payson, UT 84651
Email Address:	taramakin@hotmail.com
Daytime Phone:	801-367-3133
Evening Phone	
Cell Phone:	801-367-3133

What is your motivation for service on this/these committee(s)?

I would love to serve on the PARC Tax committee so that we can enhance all of the great programs and activities that Payson has to offer. I am a loyal and committed resident of Payson who wants to see our community flourish and provide quality opportunities to the residents. I love to see the improvements that are being made with the PARC money. It is making a difference in the lives of the city patrons and improving the quality of our city.

How does your background training and experience lend itself to service on this/these committee(s)?

I frequently use and take part in the many programs that Payson offers. I use the trail system, mountain bike trails, parks and the pickleball court. I feel like I can contribute a qualified opinion about the needs of the citizens of Payson. I work well with others and like to hear different opinions too.

Please list any relevant areas of expertise, education, or training you possess that will be helpful for service.

I have had college classes in landscape architecture, city planing, architectural drafting, building codes, welding and machining. I am highly involved within the community and school district. I am not afraid to put in extra time and effort to get a project finished.



Tara Makin

Secretary

Technologically savvy and goal-oriented Secretary. Driven and motivated to help organizations thrive. Skilled in prioritizing and completing tasks independently. Extensive experience with Microsoft Office and Google Office Suite.

✉ taramakin@hotmail.com

📞 8013673133

📍 1107 S Main St, Payson, United States

WORK EXPERIENCE

Secretary

Nebo School District/Park View Elementary

08/2012 – Present

Payson, UT

Achievements/Tasks

- Handled a variety of administrative duties for the principal and vice principal, teachers and staff, including scheduling appointments, calendaring, and coordinating schedules.
- Produced reports, presentations, fliers, spreadsheets, calendars.
- Maintained an accurate accounting of all computers, chromebooks, speakers, microphones, instruments, on ALIO.
- Successfully planned and executed assemblies, school events, teamwork activities, parties and celebrations

Contact: Holly Kent – 801-427-8398

Page/Clerk

Payson City Library

02/2011 – 12/2013

Payson, UT

Achievements/Tasks

- Successfully shelved books, helped patrons with their book selections, enhanced library decor for different occasions and events, took care of general upkeep of library, processed new materials for library, maintained positive relations with patrons.

Contact: Dona Gay – 801-465-5220

EDUCATION

Associate of Science

Snow College

08/1990 – 06/1992

Ephraim, UT

Courses

- Geology
- Architectural Drafting and Design
- AutoCad

Industrial Technology and Education

Utah State University

08/1992 – 05/1993

Logan, UT

Courses

- Material Process Systems
- Architectural and Construction Systems
- Communication Technology

GENERAL SKILLS

Customer Service

Microsoft Office

Google Office Suite

Multi-line Phone systems

Editing and Proofreading

Professionalism

Efficiency

Organization

VOLUNTEER EXPERIENCE

Payson High School, Payson Jr. High School School Community Council

08/2012 – 05/2019

Payson, UT

Tasks/Achievements

- Responsible to review and propose changes to academic school plans each year.
- Be forthcoming about issues of concern and plans to make improvements. Actively promote school priorities in the community.

Contact: RaShel Shepherd – 801-465-6025

Nebo School District

Bond Committee

10/2017 – 11/2018

Spanish Fork, UT

Tasks/Achievements

- Provide feedback to the school board and school district
- Make recommendations on facility improvement priorities

Payson City

PARC Tax Committee

06/2016 – Present

Payson, UT

Tasks/Achievements

- Develop a plan to implement a tax to improve parks, arts, recreation and community facilities.

Contact: Brian Hulet – 801-885-8992

INTERESTS

Mountain Biking

Reading

Gardening

Hiking

Politics

Family

House Projects